



CLAIMS – KEEPING YOUR CLUB OUT OF THE ROUGH!

ALL CLAIMS AND INCIDENTS SHOULD BE REPORTED USING THE SIMMLANDS INSURANCE SERVICES LTD. CLUBPAC CLAIM REPORTING FORM AS SOON AS YOU BECOME AWARE OF A CLAIM OR CIRCUMSTANCES WHICH COULD LEAD TO A CLAIM.

Insurance is a product that we hope to never have to use, however, experience has shown that claims can and do occur. Unfortunately when they do happen, we need to make sure that we are provided with as much information as possible to help get your game back into shape!

The following guide is designed to assist in filing a claim when you suffer a loss. Here are some helpful tips should you discover a loss or damage that may result in a claim:

- ✓ Notify the appropriate authorities (e.g. police in event of a theft or break-in or vandalism)
- ✓ Report the loss to your broker.
- ✓ Protect the undamaged property or partially damaged property from incurring additional damage.
- ✓ Preserve damaged property.
- ✓ Take digital photos.
- ✓ Gather witness information where applicable including statements.
 - Name
 - Address
 - Contact Information
 - Written Statement
- ✓ Please estimate the loss or damage.
- ✓ Complete a detailed Proof of Loss

For further information, please contact:

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